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NASA Procedural Requirements

COMPLIANCE IS MANDATORY**NPR 6200.1C**
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Request Notification of Change

 (NASA Only)

Subject: NASA Transportation and General Traffic Management

Responsible Office: Logistics Management Division[| TOC](#) | [Preface](#) | [Chapter1](#) | [Chapter2](#) | [Chapter3](#) | [Chapter4](#) | [Chapter5](#) | [AppendixA](#) |
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Chapter 1. Overall Transportation Responsibilities

1.1 Director, Logistics Management Office

1.1.1 The Director of the Logistics Management Office is responsible for providing overall functional leadership, guidance, direction, and management oversight for planning, implementing, and executing NASA transportation policies, guidelines, and performance standards at NASA Centers and Component Facilities.

1.2 Manager, Transportation Programs

1.2.1 The Manager of Transportation Programs has the following responsibilities:

- a. Serve as the functional staff manager of NASA traffic and transportation programs.
- b. Develop and issue policies, guidelines, plans, performance standards, and Agency-wide procedures relating to transportation management, including the following:
 1. Acquisition, use, and maintenance of equipment and facilities required in the execution of NASA transportation activities.
 2. Requirements for additional transportation services by common carrier, contractor, or others when required.
- c. Conduct negotiations with common carriers and their associations and represent NASA in proceedings before transportation regulatory agencies, subject to the General Services Administration's (GSA) concurrence.
- d. Assist project managers (PM), contracting officers (CO), and Center transportation officers (TO) on NASA transportation activities that might generate any of the following:
 1. Unusually high volume of NASA traffic.
 2. Unusual transportation problems involving size, weight, sensitivity, or hazardous commodities.
 3. Need for specialized equipment or facilities.
- e. Assist in the review of program and project transportation plans, pursuant to integrated logistics support initiatives.
- f. Interface with the Government agencies, e.g., Departments of Commerce, Defense, and Transportation; the GSA; the Interstate Commerce Commission; and the Surface Deployment and Distribution Command on NASA transportation matters.
- g. Negotiate operational responsibility for transportation projects in support of Agency goals.
- h. Provide guidance to NASA Headquarters Offices and Centers relating to facilities and equipment necessary to support NASA transportation activities.

- i. Oversee the implementation of Federal Property Management Regulations and other regulatory requirements relating to transportation management.
- j. Plan and implement activities necessary to oversee transportation management programs at NASA Centers and Component Facilities.

1.3 Directors of NASA Centers and Component Facilities

1.3.1 Directors of NASA Centers and Component Facilities shall appoint a qualified individual as the Center Transportation Officer or Traffic Manager (TO/TM) to supervise the administration and accomplishment of all traffic management functions, both commercial and Government, for which the Center has responsibility.

1.3.2 Directors of NASA Centers and Component Facilities shall establish necessary internal policies and controls to ensure that the appointed TO/TM serves as a technical representative in procurements involving the acquisition of transportation assets.

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